

FAPT Annual Board Meeting Minutes
Rosen Plaza Hotel
Friday, March 19, 2010

Members Present

Norma Bonet	President
Cary Ballesteros	Vice President
Judy Wiseman	Member-At-Large
Marie DAlessio	Member-At-Large/Conference Co-Chair
Michelle Dobson	Student Representative
Summer Katz	Central FL Chapter President
Pamela Ford	Central FL Chapter Secretary/Treasurer
Jackie Viola	First Coast Chapter Vice President
Patricia Lomando	Miami-Dade Chapter Vice President
Tara Moser	SW FL Chapter President
Carrie Cohen	Tampa Chapter President
Roxanne Grobbel	Palm Beach/Martin Counties Chapter Co-President
Jane Robinson	Palm Beach/Martin Counties Chapter Co-President

Guests

Sandy Barlow	CE Chair
Jennifer Periera	CE Committee Member
Loretta Gallo-Lopez	Conference Co-Chair
Janice March	Prospective Sarasota Area Chapter

Meeting was called to order by President Norma Bonet at 12:10 pm

- Treasurer's Report – President Bonet reported
 - President Bonet reported on behalf of Treasurer Robles that FAPT Bank Account currently has \$24,057.67.
 - This balance is before conference costs.
- FAPT Conference 2010 – Conference Co-Chair, Loretta Gallo-Lopez reported
 - There was an increase in FAPT membership attendance mostly due to the “recession proof” rate offered.
 - Final count for conference attendees will be obtained after conference.
 - Planning for next year's conference has already begun. Looking for new members to join committee.
 - Evaluation forms will determine search for place and presenter.
 - Save the date e-mail to be sent by President as soon as date, place and presenter are secured.
 - Depending on this year's final costs, FAPT may be able to offer discounted rate for next year as well.
- C.E. Committee Updates – Sandy Barlow CE Chair reported
 - New criteria for play therapy workshops for CE will begin June 1, 2010.
 - FAPT is now a 490 and 491 CE provider
 - New forms are being developed to be used for CE credits of play therapy, 490 and 491.

- FAPT will continue to charge \$5 per CE for members and \$10 per CE for non-members to offset costs of any trainings approved by CE Committee.
 - FAPT has policy that it will approve \$50 per CE for presenter fee.
 - All monies collected must be sent to Treasurer. If there was a budget approved, receipts must accompany monies for reimbursement.
 - Chapters are responsible for inputting *approved* workshop information on APT website for FAPT to get CE credit. www.a4pt.org
 - Because of increased recording keeping, there was a proposal to increase part-time position from \$12 per hour to \$15 per hour.
 - Tara Moser motioned and Judy Wiseman seconded: Part-time rate increase to \$15 per hour.
 - President Bonet requested votes.
 - Proposal passed unanimously.
 - Congratulations given to Sandy Barlow who will be part of the 491 Board in Tallahassee beginning April 1, 2010.
 - FAPT will be looking to fill opened CE chair and one committee position. Anyone interested please contact FAPT at president@floridaplaytherapy.org
- Administrative Audit Criteria Reviewed.
 1. Long-range strategic goals to be proposed and voted on.
 2. Annual goal of increase membership at 2010 Conference met.
 3. Membership surveyed at conference level.
 4. Program results are shared with membership.
 5. Annual membership meeting done at APT conference.
 6. Annual budget produced with actual expenses.
 7. Annual balanced sheet produced.
 8. Conference budget produced with actual expenses.
 - 9./10./11. AON insurance carrier
 12. Currently there are job descriptions for Board members & Chapter officers.
 13. FAPT By-Laws are followed.
 14. Leadership Orientation will be explored further.
 15. FAPT encourages Leadership Grads to seek out new APT Leadership enrollees.
 16. FAPT Viola Brody Award.
 17. Committees in place and new ones being developed.
 18. FAPT sponsors up to \$1000 for President or Representative to attend APT Conference for Branch Business meeting.
 19. FAPT has an EIN assigned.
 20. FAPT is Tax Exempt.
 20. FAPT has checking account at BankAtlantic.
 21. FAPT is an APT CE provider.
 22. FAPT has chapters providing training throughout Florida.
 23. FAPT has sponsored two events. Members reported more being sponsored.
 24. FAPT website is www.floridaplaytherapy.org
 25. FAPT sponsors a Meet & Greet at Annual conference. Chapters sponsor events at local level.

26. FAPT has placed criteria on its website www.floridaplaytherapy.org
27. FAPT Members at large send letters, e-mails and place phone calls.
28. President communicates with appropriate APT staff as needed.

Next FAPT Board Meeting will be via conference call. The date is to be determined and e-mailed to FAPT Board Members by President Bonet.

Meeting adjourned by President Bonet at 1:20 pm.

Minutes Submitted by: Cary Ballesteros, Vice President Date: March 20, 2010